



**DAY PASS**  
**PASS MUST BE TURNED IN 24 HOURS PRIOR TO DEPARTURE**

**Student Name:** \_\_\_\_\_ **Cell #:** \_\_\_\_\_

**Date off Campus:** \_\_\_\_\_

Circle the day that this pass is for.

**Monday      Tuesday      Wednesday      Thursday      Friday      Saturday      Sunday**

**Time of departure from campus:** \_\_\_\_\_

**Departure Transportation/Driver:** \_\_\_\_\_

**Time of return to campus:** \_\_\_\_\_

**Return Transportation/Driver:** \_\_\_\_\_

**Destination:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Telephone number:** \_\_\_\_\_

**Who are you traveling with?** \_\_\_\_\_

\_\_\_\_\_

**Trip Itinerary:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Houseparent Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**If this pass is being used for going into Boston independently, the following list of guidelines and procedures must be completed.**

- 1. Student must be at least 18 years old.**
- 2. Student must be at least a Level 3.**
- 3. Student must have a Landmark I.D.**
- 4. Student must submit WRITTEN PARENTAL PERMISSION allowing him/her to go into Boston independently.**
- 5. Student must state a specific destination and reason for the trip. (Museum of Fine Arts, Aquarium, Library, etc.)**
- 6. Length of time must be established with Houseparent.**
- 7. Students should educate themselves (and verify) the emergency procedures and “what if” situations that could occur in traveling to Boston.**
- 8. Pass is to be completed accurately and fully. Please include:**
  - Itinerary**
  - Specific transportation to be taken**
  - All necessary signatures**

**Any failure to meet the above guidelines or infractions of the rules pertaining to traveling to Boston independently can result in the loss of the privilege to do so or a loss of privilege levels.**